

Dated the:- 26 DEC 2021


Office Order

To streamline the functioning of the Office, it has been decided by Director, NCVBDC, that in Official Tours/Leave the under mentioned Officers will work as Link Officer:-

S.No.	Name of the Officer	First Link Officer	Second Link Officer
1	Dr.Sudarshan Mandal Sr.CMO (SAG)	Dr.Pranab Jyoti Bhuyan, Addl. Director (PH Spl. SAG) for JE matters Dr.Chhavi Pant Joshi Joint Director (PH Sp. Gr-I) for P&C, training & IEC matters	-----
2	Dr.C.S.Aggarwal, Advisor	Dr.Pranab Jyoti Bhuyan, Addl. Director (PH Spl. SAG) for malaria matters Dr. Sambit Pradhan Assistant Director (PH. Spl. Gr-III) for IHIP matters & IT Cell	-----
3	Dr.Pranab Jyoti Bhuyan, Addl. Director (PH Spl. SAG)	Dr.A R Passi, Joint Director (PH Spl. Gr-I)	Dr. Rinku Sharma, Joint Director (PH Spl. Gr-I)
4	Dr.Chavi Pant Joshi, Joint Director (PH Spl. Gr-I)	Dr.Sambit Pradhan, Assistant Director (PH Spl. Gr-III)	Dr.Manpreet Singh Medical Officer
5	Dr.Rinku Sharma, Joint Director (PH Spl. Gr-I)	Dr.Chavi Pant Joshi, Joint Director (PH Spl. Gr-I)	Dr.A R Passi, Joint Director, (PH Spl. Gr-I)
6	Dr. A R Passi, Joint Director, (PH Spl. Gr-I)	Dr. Pranab Jyoti Bhuyan, Addl. Director (PH Spl. SAG)	Dr. Chhavi Pant Joshi, Joint Director, (PH Spl. Gr-I)
7	Dr. Sambit Pradhan, Assistant Director (PH Spl. Gr-III)	Dr.Manpreet Singh, Medical Officer	Dr.Chhavi Pant Joshi, Joint Director (PH Spl. Gr-I)
8	Dr.Manpreet Singh, Medical Officer	Dr. Sambit Pradhan, Assistant Director (PH Spl. Gr-III)	Dr.Rinku Sharma, Joint Director (PH Spl. Gr-I)
9	Sh.Sanjeev Malhotra, Administrative Officer	Sh.Sanjeev Kumar Sr. Accounts Officer	-----
10	Sh.Sanjeev Kumar, Sr. Accounts Officer	Sh.Sanjeev Malhotra, Administrative Officer	-----

2. It is also requested that before proceeding on leave/tour etc., the office of Director (NCVBDC) as well as the concerned Link Officer may be apprised of the same by the officer proceeding on leave/tour etc. through a formal communication to ensure smooth functioning of the office. Further, the Officer proceeding on leave/tour should also ensure that the next level of Officers reporting to her/him are available in the Office the extent possible during the leave period / tour etc of the concerned Officer.

This issue with the approval of the Competent Authority, NCVBDC, Delhi.


(Sanjeev Kumar)
Sr. Account Officer,
NCVBDC, Delhi.

Copy to: -

1. O/o Director, NCVBDC, Delhi.
2. All Officers / Divisions, NCVBDC.
3. Consultant (IT) to get the orders upload in the website.