

No.1-38/2019-Admn.I

Government of India
National Vector Borne Disease Control Programme,
Dte.G.H.S, Ministry of Health & Family Welfare,
22-Shamnath Marg, Delhi-110 054.
Telephone No. 23967780, Fax No. 23968329
Website: www.nvbdc.gov.in

09 MAR 2021

Dated the; 8th March 2021

OFFICE ORDER

In Supersession to this Directorates office order No.1-30/2005-Admn.I (Pt.1) dated 28th November 2019, the condemnation committee is re-constituted under the chairmanship of Dr. Naresh Kumar Gill, Dy. Director with the following members to inspect unserviceable items/equipments of this Directorate with the approval of the Director.

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|--|---|------------------|
| 1. Ms.Amelia Betsy. C, Asstt. Director | - | Member |
| 2. Mr.Deepak Kumar Jain, Sr.Accounts Officer | - | Member |
| 3. Mr. Sanjeev Malhotra, Admn. Officer | - | Member Secretary |

The Terms of Reference of the committee will be follows:-

- To inspect the unserviceable items/ equipments and give their recommendation for further action.
- To recommend whether items/equipments inspected are repairable or beyond economic repair and also to certify items/equipments unserviceable due to normal wear and tear or otherwise.
- To verify date of purchase and date of issue from stock registers to ascertain the valuation and duration of file.
- To verify the technical certificate issued by competent authority with regards to items/equipments/machine/eclectic items etc. of beyond economic repair.
- To recommend mode of disposal i.e. by burning/auction/other means.


(Sanjeev Malhotra)
Administrative Officer
for Director, NVBDCP,
☎:-011-23927108

Copy for information to:-

- All concerned Officers of the committee.
- All Officers / Divisions, NVBDCP, Delhi.
- Store keeper / Care Taker hereby instructed to make arrangement enlisting all unserviceable item/ equipments of al store and inform Members Secretary for further action.
- Admn.II Division for information and further necessary action.
- Joint Director (SVG) with the request to upload the order in the website.
- Vigilance Division, NVBDCP, Delhi.
- Director's Office.
- Guard File.