

No.1-58/2021-Admn.I

Government of India

National Center for Vector Borne Disease Control
Dte.General of Health Services, Ministry of Health & Family Welfare
22-Shamnath Marg, Delhi-110 054.
Telephone No. 23967780,
Website: www.nvbdc.gov.in

14 MAY 2024

Dated the:- May 2024

OFFICE ORDER

In supersession to Office Order of even number dated 10th September 2023, the following Head of the Division's will act as First Apellette Authority of their respective Division and Officer-in Charge will act as CPIO of their subject/diseases being the custodian of information of their divisions as mentioned below: -

1	Sh.P.S.Rahate, Research Officer (Chemistry)	Nodal Officer for RTI
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First Apellette Authority


Sl.No.	Name of the Officer	Name of the Division
1	Dr.Tanu Jain, Director	Vigilance, Dengue & Chikungunya, Entomology, Lymphatic Filariasis, Kala-Azar, IEC/BCC and P&C, Training, P & C including PIP
2	Dr.Pranab Jyoti Bhuyan, Addl. Director (PH Spl. SAG)	Administration Division-I, Malaria, GFATM
3	Dr.Chhavi Pant Joshi, Joint Director (PH Spl. Gr.-I)	Administration Division-II alongwith leave seat.
4	Dr.Rinku Sharma, Joint Director (PH Spl. Gr.-I)	Accounts & Budget Division, Procurement & Supply, Local Store, Procurement through GeM

Central Public Information Officer (CPIO)

Sl.No.	Name of the Officer	Name of the Division
1	Dr.Pranab Jyoti Bhuyan, Addl. Director (PH Spl. SAG)	CCO, Japnese Encephalitis, Entomology
2	Dr. Manpreet Singh, Medical Officer	Malaria, GFATM, Training
3	Dr.Chhavi Pant Joshi, Joint Director (PH Spl. Gr.-I)	Vigilance Division, Lymphatic Filariasis
4	Dr.Rinku Sharma, Joint Director (PH Spl. Gr.-I)	Dengue & Chikungunya, NRL Lab
5	Dr. Sambit Pradhan, Assistant Director (PH Spl. Gr.-III)	Kala-azar, Procurement & Supply, Procurement through GeM
6	Ms.Jyoti Nagarkoti, Assistant Director	P&C Division Including PIP process.
7	Sh.Rajesh Kumar, Sr.Accounts Officer	Accounts & Budget Division.
8	Sh. P S Rahatte, Research (Chemistry)	Local Store
9	Sh.Sanjeev Malhotra, Administrative Officer	Administration Division I & II and IT Cell.

2. It is also requested that before proceeding on leave/tour etc., the office of Director (NCVBDC) as well as the concerned Link Officer may be apprised of the same by the officer proceeding on leave/tour etc. through a formal communication to ensure smooth functioning of the office. Further, the Officer proceeding on leave/tour should also ensure that the next level of Officers reporting to her/him are available in the Office the extent possible during the leave period / tour etc of the concerned Officer.

3. This issue with the approval of the Director, NCVBDC, Delhi.


(Sanjeev Malhotra)
Administrative Officer,
for Director, NCVBDC, Delhi

Copy to:-

1. O/o the Director, NCVBDC.
2. All Officers / Divisions, NCVBDC.
3. Consultant (IT) to get the orders upload in the website.