

No.1-60/2021-Admn.I
Government of India
National Centre for Vector Borne Diseases Control
Dte.General of Health Services, Ministry of Health & Family Welfare
22-Shamnath Marg, Delhi-110 054.
Telephone No. 23967780
Website: www.nvbdc.gov.in

Dated the; 27th October 2023

OFFICE ORDER

27 OCT 2023

In Supersession to office order No.1-58/2021-Admn.I dated 14th November 2022, the condemnation committee is re-constituted under the chairmanship of Dr. Pranab Jyoti Bhuyan, Joint Director (PH Spl. Gr.-I) with the following members to inspect unserviceable items/equipments of this Directorate with the approval of the Director.

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|---|---|------------------|
| 1. Ms. Jyoti Natarkoti, Asstt. Director | - | Member |
| 2. Sh. Rajesh Kumar, Sr.Accounts Officer | - | Member |
| 3. Sh. Sanjeev Malhotra, Administrative Officer | - | Member Secretary |

The Terms of Reference of the committee will be follows:-

- a) To inspect the unserviceable items/ equipment's and give their recommendation for further action.
- b) To recommend whether items/equipment's inspected are repairable or beyond economic repair and also to certify items/equipment's unserviceable due to normal wear and tear or otherwise.
- c) To verify date of purchase and date of issue from stock registers to ascertain the valuation and duration of file.
- d) To verify the technical certificate issued by competent authority with regards to items/equipments/machine/eclectic items etc. of beyond economic repair.
- e) To recommend mode of disposal i.e. by burning/auction/other means.

This issues with the approval of the Competent Authority, NCVBDC, Delhi.


(Rajesh Kumar)
Sr. Accounts Officer
for Director, NCVBDC,
☎:-011-23927108

Copy for information to:-

1. All concerned Officers of the committee.
2. All Officers / Divisions, NCVBDC, Delhi.
3. Store keeper / Care Taker are hereby instructed to make arrangement enlisting all unserviceable item/ equipments of store and inform Members Secretary for further action.
4. Consultant (IT) to upload the order in the website.