

No.1-7/2020-Admn.I
Government of India
National Centre for Vector Borne Diseases Control,
Dte.G.H.S, Ministry of Health & Family Welfare,

18 SEP 2024

Dated the; September 2024

OFFICE ORDER

The undersigned is directed to convey the approval of Director, NCVBDC, Delhi to declare Dr. Pranab Jyoti Bhuyan, Additional Director, as Head of the Office, as per Rule 14 of Delegation of Financial Powers Rules read with GFR 191, as under:

1. To countersign Traveling Allowance, LTC bills, Medical reimbursement bills, adjustment contingent bills pertaining to the amount drawn in advance.
2. To sign the No Objection Certificate for Passport in respect of all officers/staff after approval by the Competent Authority, NCVBDC.
3. To sign the service matter forms viz. nomination form of GPF, CGEGIS, Nomination for family pension, DCRG, Nomination for Leave Encashment and any other documents etc. after the approval of Competent Authority, NCVBDC.


(Sanjeev Malhotra)
Administrative Officer
NCVBDC,
(011-23927108)

To

Dr. Pranab Jyoti Bhuyan,
Additional Director,
NCVBDC, Delhi.

Copy for information and further necessary action to:-

1. Director's Office.
2. The Pay & Accounts Officer, MOH&FW., NICD, 22-Sham Nath Marg, Delhi-54.
3. Sr. Accounts Officer, NCVBDC, Delhi.
4. Personal file (Addl. Director (PJB)).
5. Vigilance Division, NCVBDC, Delhi.
6. All Officers / Divisions.

7. Consultant (IT) to upload the Office Order in the web site.