

F.No. - T.14020.32.2023-VBD
Government of India
Ministry of Health & Family Welfare
(VBD Section)

Nirman Bhawan, New Delhi
Dated : 28-02-2025

OFFICE MEMORANDUM

Subject: Delegation of financial Powers with regard to NCVBDC, consequent upon enforcement of the Delegation of Financial Powers Rules, 2024 - reg.

In supersession of earlier order issued by this Ministry on Delegation of Financial power in respect of Director (National Centre for Vector Borne Diseases) (NCVBDC) and in pursuance of the provisions under Rule 12(2) of the Delegation of Financial Power Rules, 2024, the sanction of the President is hereby accorded to delegate the financial powers vested in Ministry of Health and Family Welfare, Department of Health & Family Welfare to Director(NCVBDC) to incur expenditure of the following heads detailed at Sl No. 1 to 6, until further orders:

Sl. No.	Object Head & Code	Amount of delegation of Financial Power (Rs.in lakh) per annum	subject to conditions
	I	II	III
1	Training Expenses 221006001110009 expenditure on cost of training such as fees paid, contingencies, materials, etc., for participating in the training, workshops but exclude expenditure on domestic or foreign travel expenses.	3.00	<i>subject to compliance of General instructions issued by the Ministry of Finance from time to time for such event and as per provision of DFPR/GFR.</i>
2.	Office Expenses 221006001110013 Stationary, Pest control, Refreshment, Books and periodicals, hospitality expenses including entertainment of foreign delegates, gifts and souvenirs and conferences /seminars /workshops/ meeting convened by office	100.00	<i>subject to compliance of the following conditions:</i> <i>(i)GFR/Procurement Manual & amendment made thereon and other relevant guidelines issued by GOI from time to time;</i> <i>(ii) the rates prescribed by DOE for such events or on actual basis whichever is less.</i> <i>Note: (i) In so far as expenditure on holding of conferences/workshop/meetings etc</i>

	including all related expenses on study material/kits, refreshment, study tours, etc		<i>in terms of DOE's O.M. No.19(36)/E.Coord/2018 dated 30.05.2018 is concerned, it is mandatory to obtained approval of competent authority and concurrence of IFD</i> <i>(ii) Any proposal for I.E.C. activities will continue to be referred to the Ministry for approval of competent authority & concurrence of IFD.</i>
	Outsourcing for manpower through GeM: (i) Office Attendant = 10 Nos. (ii) Office Asstt/DEO/LDC = 10 Nos. (iii) House keeping staff = 11 Nos.	130.00	hiring of the below fixed manpower (without consulting IFD & Ministry) by outsourcing through GeM with an annual financial implication of Rs.130 lakh has been approved (i)Office Attendant=10 (ii) Office Asstt/DEO/LDC=10 (iii) House keeping staff=11 subject to the following conditions: (i) <i>Hiring will be carried out through GeM portal in terms of Rule 149 of GFR 2017</i> <i>ii) compliance of GFR/Procurement Manuals and amendment made thereon from time to time</i> <i>(iii) Compliance of other relevant guidelines issued by GOI from time to time.</i> <i>(iv) No manpower is be hired beyond the above fixed Nos.</i> <i>Note: (i) Approval of competent authority and concurrence of IFD will be required for any excess number of the above fixed manpower.</i> <i>(ii) DGHS, being the administrative controller of NCVBDC will continue to be consulted whenever a proposal is moved for outsourcing of the above fixed number of manpower.</i>
3	Digital Equipment 221006001110019 revenue expenditure on procurement or development of hardware and software where the cost of individual item does not	15.00	subject to the following conditions: (i) <i>compliance of GFR 2017/Procurement Manual and amendment made thereon from time to time</i> <i>(ii) Compliance of other relevant guidelines issued by GOI from time to time</i>

	exceed the threshold limit of one lakh rupees or three years of useful life, either of the two as decided by the Government from time to time. The threshold limit will, however, not apply to the consumables like toner and cartridge for printer shall be classified under revenue expenditure		(iii) Compliance of General instructions issued by the Ministry of Finance from time to time
4	Material and Supplies 221006001110021 Expenditure include various kinds of supplies, materials and stores etc., such as, medical supplies, educational supplies, agricultural supplies, livestock supplies, cleaning materials, hospital drugs and medicines, veterinary drugs, chemicals and fertilizers, lab supplies, spare parts, clothing and tentage	10.00	subject to the following conditions: (i) compliance of GFR 2017/Procurement Manual and amendment made thereon from time to time (ii) Compliance of other relevant guidelines issued by GOI from time to time (iii) Compliance of General instructions issued by the Ministry of Finance from time to time
5	Repair and Maintenance 221006001110029 Repair and maintenance (including all maintenance contract) of equipment such as machinery and equipment, office equipment, equipment for other functional use, digital equipment for office use, digital equipment for functional use, furniture and fixtures for office, furniture and fixtures for other functional use, vehicles (including motor vehicles and non motor vehicles like bicycles, rickshaw, carts, trolleys and boat, etc., for office or functional use)	20.00	subject to compliance of the following conditions: i) compliance of GFR 2017/Procurement Manual and amendment made thereon from time to time (ii) Compliance of other relevant guidelines issued by GOI from time to time (iii) Compliance of General instructions issued by the Ministry of Finance from time to time.

6	Information, Computer, Telecommunications (ICT) equipment 421004200360071 include procurement of information, computer telecommunications (ICT) equipment such as computer hardware and telecommunications devices (computer/laptops, projectors, etc.) and computer software exceeding the thresholds limit of one lakh rupees or 3 years of useful life, either of the two, electromagnetic spectrum which is used in the transmission of sound, data and television.	30.00	<i>subject to the following conditions:</i> (i) <i>compliance of GFR 2017/Procurement Manual and amendment made thereon from time to time</i> (ii) <i>Compliance of other relevant guidelines issued by GOI from time to time</i> (iii) <i>Compliance of General instructions issued by the Ministry of Finance from time to time</i> <i>Note: Purchase of laptops, notebooks etc will not be covered under this delegation and such proposals will continue to be referred to the Ministry for consideration of AS&FA and approval of competent authority.</i>
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2. The delegation of the above financial power shall be subject to compliance of the following conditions:

(i) Expenditure out of OE Object Head for remuneration to the outsourced staff shall be done for the existing sanctioned number of manpower only. Any increase in number of existing manpower engaged on outsource basis viz, housekeeping staff, sanitation staff, DEO, MTS, Drivers etc shall be done with the approval of the competent authority in consultation with IFD;

(ii) A list of matters, as indicated in Positive List under Para 21 and attached as Annexure-II with Charter for Financial Advisers issued by DOE vide OM No. 23(3)/E.Coord/2018 dated 13.6.2023, shall not be decided without consultation of the Financial Adviser;

(iii) Compliance of general conditions to incur expenditure as contained in Annexure-II of DFPR, 2024;

(iv) Proposals where Secretary's approval is specifically mandated under Govt of India Decision issued from time to time, GFR/Manuals/Policy/Guidelines/Procedures/Directions etc;

(v) Compliance of provisions contained DFPR, 2024 and instructions issued thereof by DOE from time to time;

(vi) The powers are subject to economy instructions issued by Ministry of Finance from time to time, Fiscal Codes and procedures and the limit being within the budgetary allocation for the year.

(vii) The NCVBDC will remain under the administrative control of the Director General of Health Services. In cases where consultation of DGHS is deemed necessary, such proposal shall continue to be considered in consultation with

DGHS.

3. It is re-iterated that all powers proposed are subject to provisions of Delegation of Financial Powers Rules, 2024, provisions of GFR 2017 and related Government of India instructions issued from time to time.

4. This issues with the concurrence of IFD vide CD No. 3198, dated 29.01.2025 and approval of Secretary (HFW).

Digitally signed by
Srikant Singh Kushwaha

Date: 28-02-2025

(Srikant Singh Kushwaha)

Under Secretary to Government of India

To

1. Pay & Accounts Officer, Secretariat, Nirman Bhawan, MoHFW, New Delhi
2. Pay & Accounts Officer, NCVBDC, 22 Shyam Nath Marg, Delhi-110054.
3. Director, (NCVBDC), 22 Shyam Nath Marg, Delhi-110054.

Copy to:

1. Under Secretary, IFD, MoHFW, Nirman Bhawan, New Delhi.

Copy for information to:

Sr. PPS to Secretary(HFW) /Sr. PPS to AS&FA/ Sr. PPS to DGHS/ Sr. PPS to AS&MD(NHM), PPS to EA(KKT).

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